



CENTRAL MINNESOTA Workforce Development Board

Workforce Development Board

Mission: To provide leadership that integrates workforce, education, and economic resources for our communities.

AGENDA

September 11, 2026

11:00 am–12:15 pm

In-person attendance at CMJTS' Monticello office in conference room 127.

Please go to board meeting page for all meeting materials and links to join meetings virtually:

<https://www.cmjts.org/cmjts-joint-powers-board-workforce-development-board-and-committee-meetings>

MEMBERS:

- | | |
|---|---|
| ☐ Rob Stark, Chair | ☐ Bob Dockendorf |
| ☐ Trevor Turek, Vice Chair | ☐ Gary Foster |
| ☐ Lisa Zwart, Treasurer | ☐ Stephanie Hanson |
| ☐ Lori Vrolson, Secretary | ☐ Sherry Smith |
| ☐ Commissioner Jeanne Holland, JPB Chair | ☐ Janelle Sowers |
| ☐ Commissioner Dan Whitcomb, JPB Vice Chair | ☐ Denise Stewart |
| ☐ Commissioner Duane Anderson, JPB Secretary | ☐ Dr. Brent Thompson |
| ☐ Melissa Ball-Warriner | ☐ Ian Weiss |
| ☐ Joy Beise | ☐ Rebecca Wierschke |
| ☐ Merle Bobbitt | ☐ Lezlie Sauter |
| ☐ Deb Meyer | |

1. Call to order

2. Welcome/Introduction of Members and Guests

CONSENT AGENDA: A single motion and vote are taken on all items listed under the consent agenda. Items may be added or deleted at the request of committee chairs, staff, or partners.

3. Approval of the Consent Agenda

- a. Meeting Agenda*
- b. Previous Meeting Minutes*
- c. Financial Report*
- d. CMJTS Grant Report*
- e. CareerForce Customer Usage Data Report*

GUEST SPEAKER – 11:00 AM – 11:30 PM

MAWB Platform

Cate Duin, Executive Director, Minnesota Association of Workforce Boards (MAWB)

NOTE: If you are unable to attend this meeting, please contact Kristin Yeager at kyeager@cmjts.org or 612-805-9312 (cell)

Upon request, this material can be made available in alternate formats.

Auxiliary aids and services are available upon request to individuals with disabilities by contacting the front desk at 763.271.3700

REGULAR AGENDA

4. Workforce Development Board Committee Chair Reports

Chairs of the Workforce Development, Community & Government Relations, and Youth committees to provide an update on committee goals and accomplishments.

5. Governor's Workforce Development Board Update – Stark

6. CareerForce Partner Updates – Ball-Warriner, Beise, Smith

7. Legislative Updates - Wuornos

8. Old Business

- a. Local and Regional Plans* [Link to Local and Regional Plan](#) (Motion to Approve)– Wuornos
- b.

9. New Business

- a. MAWB Conference Updates: Holland, Caswell, Anderson, Whitcomb, Duff, Johnson, Schumacher, Vrolson, Dockendorf, Meyer, Wuornos, Ristamaki, Wojtowicz
- b. MAWB 2026 Promising Practice – SNAP E&T Program* - Wuornos/Sharpe

10. Future Meeting Agenda Items

- a.

11. Adjournment

***Attachment**

NEXT MEETING SCHEDULE

October 9, 2026

8:00 am	–	8:50 am	CMJTS Operations Committee
9:00 am	–	9:50 am	Community & Government Relations Committee
9:00 am	–	9:50 am	Workforce Development Committee
10:00 am	–	10:50 am	Workforce Development Board
11:00 am	–	11:45 am	LMI
11:45 am	–	12:30 pm	Guest Speaker
12:40 pm	–	1:30 pm	Joint Powers Board

All Meeting information, Meeting Links, and attachment information can be found:

CMJTS Joint Powers Board, Workforce Development Board, and Committee Meetings Page:

<https://www.cmjts.org/cmjts-joint-powers-board-workforce-development-board-and-committee-meetings/>

**WORKFORCE DEVELOPMENT BOARD
MEETING MINUTES**

June 12, 2026

MEMBERS PRESENT: Rob Stark (Chair), Rebecca Nelson (vice chair) Lori Vrolson (Secretary), Lisa Zwart, (Treasurer), Commissioners Jeanne Holland (JPB Chair), Dan Whitcomb (JPB Vice-Chair), Duane Anderson (JPB Secretary), Melissa Ball-Warriner, Joy Beise, Deb Meyer, Mark Netzinger, Sherry Smith, Denise Stewart, Dr. Brent Thompson, Trevor Turek, Janelle Sowers, Lezlie Sauter, Ian Weiss,

MEMBERS ABSENT: Merle Bobbitt, Dr. Craig Johnson, Tim Truebenbach,

The meeting was called to order at 10:02 am

WELCOME/INTRODUCTIONS

APPROVAL OF THE CONSENT AGENDA:

Motion: Netzinger made the motion to approve the consent agenda. Seconded by: Weiss. Roll Call taken - Motion carried.

REGULAR AGENDA

Workforce Development Board Committee Chair Reports

Workforce Development - Netzinger

- Committee Officer Elections
- Ian Weiss – Chair
- Trevor Turek – Vice Chair
- Structuring Committee Training

Motion: Stark made the motion to accept Ian Weiss as Chair and Trevor Turek as Vice Chair presented Seconded by: Holland Roll Call taken - Motion carried.

CGR - Zwart

- Committee Officer Elections
- Lisa Zwart – Chair
- Dan Whitcomb – Vice Chair
- Recruitment going well
- Working on 3 goals. Focusing on advocacy to Minnesota Senate and getting out in the community

Motion: Netzinger made the motion to accept the CGR officer elections presented Seconded by: Holland Roll Call taken - Motion carried.

Youth

- Did not meet today.

Governor's Workforce Development Board Update - Stark

- Currently out of compliance as a state

- Stark's sub-committee work is working on state to local level coordination
- Marc Majors, Deputy Commissioner with DEED has resigned

CareerForce Partner Updates

- Job Service – Ball Wariner
 - Deputy Commissioner Evan Rowe is overseeing Job Service –aligns with UI
 - CareerForce Labor Exchange roll out. MNWorks being retired.
 - Updating county profiles
- Joy Biese – VRS
 - Continue making referrals
 - VRS continues to work on wait list – but making good progress.
 - Susan Welinski retired – hope for replacement to start July 1st.
 - Replacement will cover both CMJTS and Career Solutions area.
- ABE – Sherry
 - Summer busy time for graduation.
 - GED examples -
 - Aden – 17 – job waiting for him. Part of class of 2027. Passed GED Program and is out working
 - Tom – home schooled and didn't feel ready for graduation or post-secondary options. Finished Accuplacer and GED. Enrolled in a physical therapy assistant program at local community college. Still enrolled and working with Sherry on online coursework to prepare him for school.
 - Partner with your local ABE site

Legislative Updates - Wuornos

- Quiet – they will be back in session June 23rd
- Don't think WIOA reauthorization will be an agenda item. Too many other high-priority items
- CGR – working on education and key items for educational platform.

OLD BUSINESS

Task Force Survey - Wuornos

- Thank you to Brent for his feedback
- In the packets are included the task force survey and responses developed by CMJTS.
- Going to taskforce, GWDB, and legislators to identify how to improve the allocation system.

Local and regional plans - Wuornos

- In year 2 of 2-year plan – Focus on reviewing and making updates in both local and regional plan
- CMJTS (LWDA 5) and Career Solutions (LWDA 17) Partner together for Regional Plan. Leslie and Angie focus on the regional plan.
- Dina will be working on Local Plan
- Plans are due in October. Will be brought to board in September for approval.

One Stop Operator RFP – Wuornos

- OSO is required for CareerForce system. It is written in WIOA law
- OSO is responsible for managing what happens in the CareerForce sites
- CMJTS works as a region with Career Solutions for OSO

- Consortium which includes ABE, Wagner Peyser, and VRS. Become consortium to manage CareerForce services. Title 1 CMJTS and Career Solutions are not allowed to respond because they are the administrative entity. Once the OSO is assigned to the consortium, Title I is added to the group – then 4 core titles work together.
- Agreement ended June 2025. DEED has but has not yet provided guidance.
- The consortium was the only entity that responded to the RFP for the past two years. Because of this it is allowed to assign the consortium without a new RFP.
- Working on getting a meeting scheduled will move forward

NEW BUSINESS

Year of Service Recognition

- Melissa Ball Wariner –5 years of service

2024-25 Annual Fiscal Audit

- Creative Planning presented at May meeting and the audit report is included in the packet.

Motion: Whitcomb made the motion to accept the 2024-25 Annual Fiscal Audit as presented.
Seconded by: Stewart. Roll Call taken - Motion carried.

Retirements - Stark

- Mark Netzinger – Thank you for your leadership to help guide this organization over this time.
- Craig Johnson -

Motion: Whitcomb made the motion to accept retirements as presented Seconded by: Holland
Roll Call taken - Motion carried.

Resignations - Stark

- Rebecca Nelson – Thank you for your dedication for the past few years especially your skills and helping the board move forward from transition.
- Tim Truebenbach – His schedule has gotten too busy for continued commitment to the board.

Motion: Zwart made the motion to accept the resignations as presented Seconded by: Holland
Roll Call taken - Motion carried

WDB Applications - Stark

- Bob Dockendorf
- Gary Foster
- Rebecca Wierschke
- Stephanie Hanson

Motion: Netzinger made the motion to accept the WDB Applications as presented Seconded
by: Holland Roll Call taken - Motion carried

Workforce Development Committee Members - Stark

- Brian Flemming
- Megan Jarvie

Motion: Vrolson made the motion to accept the Workforce Development Committee member applications as presented Seconded by: Stark Roll Call taken - Motion carried

WDB Vice Chair - Stark

- Vice Chair nominations do not need to be business – 2 years' experience preferred.

Motion: Holland made the motion to nominate Trevor Turek as Vice Chair Seconded by: Whitcomb Roll Call taken - Motion carried

Fiscal Year End Expense Reimbursement Forms - Stark

- Yearend June 30th. Be sure to submit your expense reimbursement forms by end of month.
- Forms are available on the board page of website (see the member link on the agenda and emails)

By-Laws Amendment - Wuornos

- Clarifying language was added around board membership terms

Motion: Holland made the motion to approve By-Laws Amendment as presented. Seconded by: Zwart Roll Call taken - Motion carried

WDB Predictive Market Policy – Wuornos/Yeager

- Per recommendation from JPB member during the audit presentation
- Incorporate attached Predictive Market Policy for Workforce Development Board members

Motion: Holland made the motion to approve By-Laws Amendment as presented. Seconded by: Whitcomb. Roll Call taken - Motion carried

Miscellaneous

- Question from Thompson regarding the Financial Statement – business division budget differential. Wuornos will do some clarification and provide additional reasons around this difference.

ADJOURNMENT

Motion: Meeting adjourned at 10:55 pm

WDB Secretary Signature

Central Minnesota Jobs and Training Services, Inc.
Statement of Activities - All Funds

	Quarter Ending 09/30/2025	Quarter Ending 12/31/2025	Quarter Ending 03/31/2026	Quarter Ending 06/30/2026	Quarter Ending 07/31/2026
Operating Revenue					
Grant Revenues					
Grant Revenue - Governmental	1,225,428.39	1,558,457.91	1,625,472.37	2,151,952.22	445,958.42
Grant Revenue - Other	20,377.67	10,833.30	17,702.43	20,302.97	205.92
Total Grant Revenues	1,245,806.06	1,569,291.21	1,643,174.80	2,172,255.19	446,164.34
Contributions	124.00	388.00	3,381.00	13,168.00	62.00
Revenue - Other	23,044.08	49,665.50	64,398.77	34,829.99	11,982.73
Total Operating Revenue	1,268,974.14	1,619,344.71	1,710,954.57	2,220,253.18	458,209.07
Expenditures					
Personnel					
Salary and Wages	511,124.44	775,066.29	749,748.98	798,239.98	285,896.50
PR Benefits	107,051.94	183,918.88	221,893.67	232,270.78	65,052.92
PR Taxes	31,423.53	50,713.88	59,291.77	64,878.81	22,067.41
Total Personnel	649,599.91	1,009,699.05	1,030,934.42	1,095,389.57	373,016.83
Occupancy	52,669.90	82,744.92	77,799.62	72,713.78	24,660.94
Professional Fees	1,129.30	18,512.62	63,790.07	76,938.36	8,521.68
General and Administrative Expenses					
Advertising and Promotion	3,008.67	2,967.19	912.08	470.00	10,060.00
Conferences, Conventions, and Meetings	2,579.45	204.52	896.98	0.00	0.00
Copying and Printing	5,284.44	8,040.20	7,593.66	8,215.88	2,857.66
Due and Subscriptions	40,764.84	36,753.13	91,043.36	58,796.98	29,795.62
Facilities	0.00	0.00	1,026.99	0.00	463.83
Finance Charges	302.36	595.85	579.79	1,532.90	142.10
Insurance	7,770.78	3,667.62	3,667.62	10,209.60	4,494.36
Interest Expenses	304.83	0.00	0.00	49.42	0.00
Miscellaneous Expense	1,691.38	1,679.39	7,612.48	15,039.95	321.14
Office Supplies	3,485.87	5,705.36	1,753.97	6,151.08	445.57
Postage and Delivery	596.75	525.44	946.00	1,029.00	234.00
Repairs and Maintenance	0.00	44.50	8,999.92	9,054.45	0.00
State and Local Taxes	0.00	0.00	3,693.24	4,085.28	1,329.78
Telecommunication	12,669.54	13,232.05	8,911.98	12,483.03	3,074.65
Travel Expenses	14,960.65	17,279.88	19,017.41	22,893.95	9,520.94
Utilities	470.61	997.77	594.46	1,000.64	293.10
Total General and Administrative Expenses	93,890.17	91,692.90	157,249.94	151,012.16	63,032.75
Member Benefit Expense	271,868.89	405,227.92	425,015.73	618,749.29	92,470.89
Payments to Affiliates	7,261.20	3,626.86	0.00	0.00	0.00
Total Expenditures	1,076,419.37	1,611,504.27	1,754,789.78	2,014,803.16	561,703.09
Change In Net Assets	192,554.77	7,840.44	(43,835.21)	205,450.02	(103,494.02)

Central Minnesota Jobs and Training Services, Inc.

Balance Sheet

Reporting Book:

ACCRUAL

As of Date:

07/31/2026

	Month Ending 07/31/2026	Month Ending 07/31/2025	
	Current Balance	Prior Year	Difference
Assets			
Current Assets			
Cash and Cash Equivalents *	(141,182.78)	(19,190.25)	(121,992.53)
Accounts Receivable, Net *	636,518.72	312,027.73	324,490.99
Other Current Assets	40,445.46	40,204.92	240.54
Total Current Assets	535,781.40	333,042.40	202,739.00
Long-term Assets			
Property & Equipment	(226,026.57)	(226,026.57)	0.00
Right of Use Assets, Net	1,563,390.00	1,563,390.00	0.00
Total Long-term Assets	1,337,363.43	1,337,363.43	0.00
Loans Receivable	1,231.00	1,231.00	0.00
Total Assets	1,874,375.83	1,671,636.83	202,739.00
Liabilities and Net Assets			
Liabilities			
Short-term Liabilities			
Accounts Payable	35,566.78	78,450.67	(42,883.89)
Accrued Liabilities	226,610.09	258,532.83	(31,922.74)
Accrued Taxes	0.06	(29,476.08)	29,476.14
Notes Payable - Current Portion	3,910.83	2,183.35	1,727.48
Other Short-term Liabilities	333,074.96	345,298.37	(12,223.41)
Total Short-term Liabilities	599,162.72	654,989.14	(55,826.42)
Long Term Liabilities			
Other Long-term Liabilities	1,292,973.00	1,292,973.00	0.00
Total Long Term Liabilities	1,292,973.00	1,292,973.00	0.00
Other Liabilities	(232,256.47)	(232,256.47)	0.00
Interfund Due to	8,426.06	8,426.06	0.00
Total Liabilities	1,668,305.31	1,724,131.73	(55,826.42)
Net Assets	206,070.52	(52,494.90)	258,565.42
Total Liabilities and Net Assets	1,874,375.83	1,671,636.83	202,739.00

*Cash decrease and AR increase due to switch from Cash Advance to Reimbursement on Deed Grants

Central Minnesota Jobs and Training Services, Inc. Quarterly Expenses with Budget by Activity Code

Reporting Book:

As of Date:

Project:

ACCRUAL

07/31/2026

Adult Grants

	Expenditures	Expenditures	Difference
	Actual	Budget	Summary
Active Projects			
Meat Processing	22,671.36	22,671.36	0.00
CentreCare	5,332.71	5,332.71	0.00
PY24 State Dislocated Worker Formula Grant	1,603,579.00	1,603,579.00	0.00
PY25 WIOA Adult Formula Grant	679,537.14	700,049.00	20,511.86
PY25 WIOA Dislocated Worker Formula Grant	587,051.67	629,083.00	42,031.33
PY25 State Dislocated Worker Formula Grant	1,202,072.36	1,581,329.00	379,256.64
Isanti County Opioid	66,517.75	90,000.00	23,482.25
Drive for Five	42,825.97	600,000.00	557,174.03
WESA	42,231.05	140,000.00	97,768.95
Growing Careers Agriculture DW	23,209.91	254,000.00	230,790.09
On-Ramp to Career Pathways	11,853.76	250,000.00	238,146.24
Snap State Pledge Funding	53,855.52	207,000.00	153,144.48
Total Active Projects	<u>4,340,738.20</u>	<u>6,083,044.07</u>	<u>1,742,305.87</u>

*Meat Processing Grant is a grant with partners that does not have a specific budget for CMJTS, but amounts are billable.

*CentreCare Grant does not have a specific budget for CMJTS, but amounts are billable.

*New program years received for WIOA Adult, WIOA DW, and State DW. Spending will begin once PY25 is spent.

*PY 24 State DW successfully closed in June 2026.

Central Minnesota Jobs and Training Services, Inc. Quarterly Expenses with Budget by Activity Code

Reporting Book:

As of Date:

Project:

ACCRUAL

07/31/2026

Youth Grants

	Expenditures	Expenditures	Difference
	Actual	Budget	Summary
Active Projects			
Robotics Grant	62,428.00	62,428.00	0.00
SFY 25 Minnesota Youthbuild Program	131,389.00	131,389.00	0.00
Youth Employment Transition Model	933,624.97	1,660,686.60	727,061.63
PY25 LYFT	35,000.00	35,000.00	0.00
PY25 WIOA Youth	260,601.43	801,840.00	541,238.57
PY25 Minnesota Youth Program	174,253.38	221,988.00	47,734.62
Minnesota Youthbuild Program PY25	38,699.72	75,000.00	36,300.28
PY25 Youth at Work Competitive Grant	139,815.09	150,000.00	10,184.91
Youth Support Services	34,675.74	40,000.00	5,324.26
TANF Youth 2026	5,201.03	22,500.00	17,298.97
Total Active Projects	<u>1,815,688.36</u>	<u>3,200,831.60</u>	<u>1,385,143.24</u>

*Successfully closed Robotics, SFY 25 MN Youthbuild, and PY25 Lyft grants

*New program years received for WIOA Youth and Minnesota Youth Program. Spending will begin once PY25 is spent.

Central Minnesota Jobs and Training Services, Inc.
Quarterly Expenses with Budget by Activity Code

Reporting Book:

As of Date:

Project:

ACCRUAL

07/31/2026

PA Grants

	Expenditures	Expenditures	Difference
	Actual	Budget	Summary
Active Projects			
Pine MFIP PY26	168,194.88	285,835.00	117,640.12
Chisago MFIP PY26	107,511.41	206,561.00	99,049.59
Kanabec MFIP PY26	106,724.12	175,001.00	68,276.88
McLeod MFIP PY26	96,643.02	159,554.00	62,910.98
Meeker MFIP PY26	89,443.11	157,980.00	68,536.89
Renville MFIP PY26	79,243.27	146,340.04	67,096.77
Total Active Projects	647,759.81	1,131,271.04	483,511.23

Central Minnesota Jobs and Training Services, Inc.
Quarterly Expenses with Budget by Activity Code

Reporting Book:

As of Date:

Project:

ACCRUAL

07/31/2026

Business Svrc Grants

	Expenditures	Expenditures	Difference
	Actual	Budget	Summary
Active Projects			
Initiative Foundation - Strategic Planning	14,515.98	22,500.00	7,984.02
Initiative Foundation - Focus Groups	62.52	6,000.00	5,937.48
PY25 Rural Career Counseling (RC3)	101,570.66	190,000.00	88,429.34
Registered Apprenticeship - Minnesota Workforce Boards	30,266.86	136,568.00	106,301.14
Regional Plan Implementation Funding (WIOA Set Aside)	21,272.00	21,272.00	0.00
LEAP PY26	16,173.70	93,063.00	76,889.30
Paid Leave Outreach	47,348.95	100,000.00	52,651.05
Regional Plan Implementation Funding (WIOA Set Aside)	282.41	21,272.00	20,989.59
Career Navigator RA	795.39	29,834.00	29,038.61
MN RETAIN - Regional Plan Implementation	69,922.13	73,737.38	3,815.25
Total Active Projects	302,210.60	694,246.38	392,035.78

*Successfully closed prior year WIOA Set Aside and new program year started.

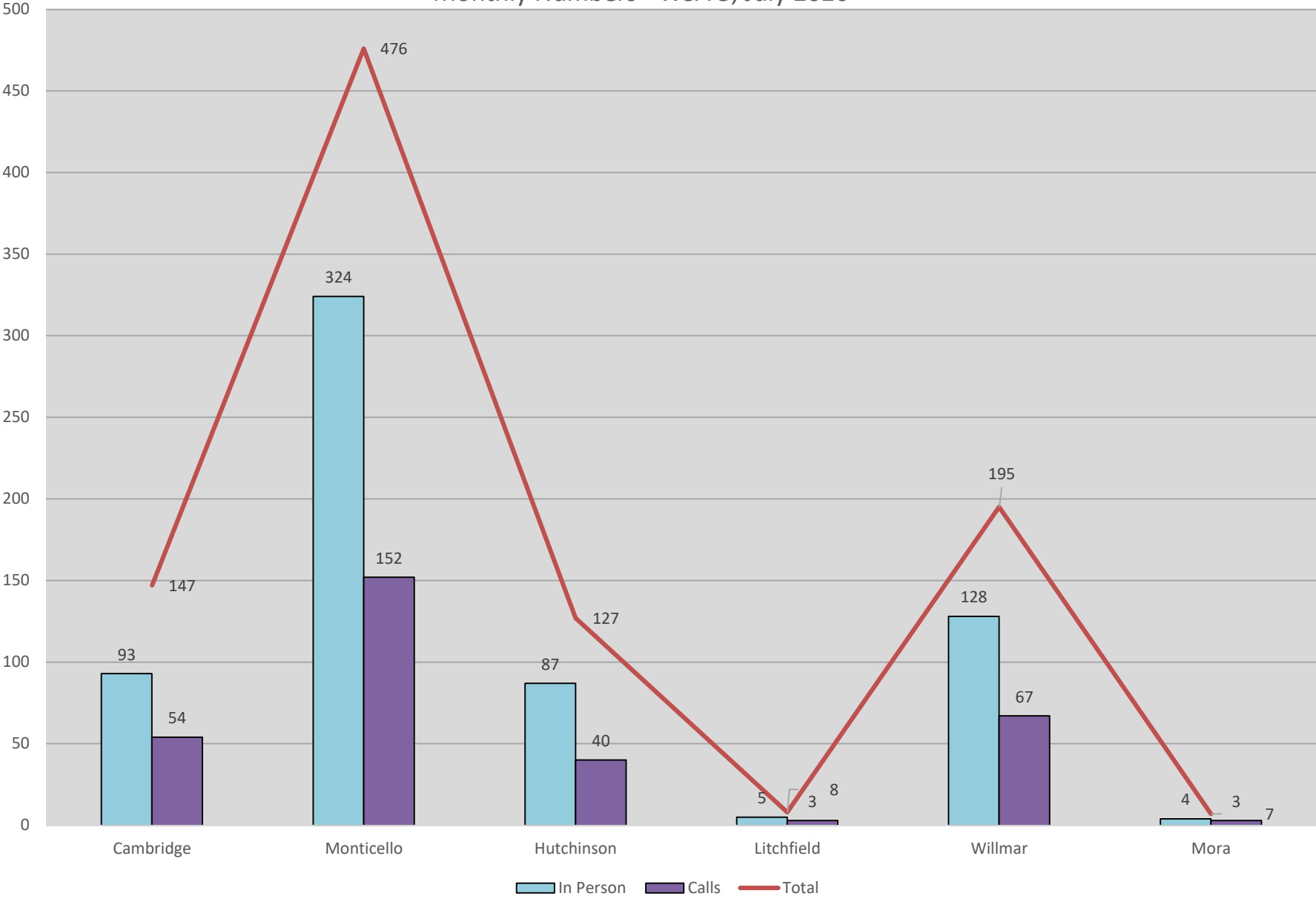
*Successfully closed MN Retain

CMJTS Grant Report 2026

GRANT	Requested Amount	Grant Duration	Due Date	Submitted	Received Yes or No and Amount	Grant Summary
Old National Foundation grant	5,000	1 year	2/13/2026	✓	No	to request operating expense funding to build unrestricted revenue account
MN RETAIN	\$73,737.38	2 months	2/1/2026	✓	yes - \$73,737.38	promote mental health training to employers, staff personal empowerment training, board EI training, promote re-entry after injury, promote prevention and safety in the workplace
WIOA set-aside funds/regional planning funds	\$21,272	15 months	2/25/2026	✓	yes - \$21,272	staff training, marketing, support regional initiatives, employer training
Stauber/Fishbach Direct appropriations (DA)requests	\$200,000	1 year	3/6/2026	✓	No	support staffing and replenish WIOA reductions
Klobuchar/Smith DA requests	\$200,000	1 year	3/23/2026	✓	No	support staffing and replenish WIOA reductions
RESTART (part of state submission)	\$460,000	2.5 years				to assist youth (majority justice -involved) get into pre-apprenticeship/registered apprenticeship programs
PCCC RFP	up to \$90,000	1 year	5/8/2026	✓	No	to help 25 youth participate in leadership activities - UpNorth YOUnite program
Kanabec County Opioid grant		1 year	9/21/2026			replicate what was done in Isanti county, reduce number of adults in training, add more youth for prevention

Written fund raising requests	amount requested	Amount received	Notes
Xcel Energy	500	500	Tim asking Scott - said yes to the donation, follow up with Tim what is needed - invoice?
Lions clubs	500	500	
CMMA	1,000	750	encouraged manufactures to offer tours, hands on activities or sponsor lunches
Spudfest	4,000	\$4,000	
Grand Casino - MLCV	1,000		submitted request twice to ensure it was received
Southwest Initiative Foundation	2 days of lunches	covering one day in Hutch, one day in Willmar	need a specific ask sent email to Scott sent email again on 5/19
Willmar EDA	0		not sure who to ask - gone through several directors in the past 2 years
Wright County EDP	0	0	? may be disbanded
First Citizens Bank - Mora	10,000		submitted the online request
Kwik Trip	500	200	form submitted gift card
Coborns	?		donation form submitted - no specific amount requested
Cub Foods		80 gift card	
Bobcat			more like a grant - Diana will forward to Leslie

Monthly Numbers - WSA 5, July 2026



LWDA 5 Local Plan — Comparison of 2024 Original vs. Biennial Update (08/27/26)

This document summarizes substantive changes between the original CMJTS WIOA Local Plan and the "Local Plan 2024 Final Update" (dated 08/27/26). Grammatical edits, minor rewording, and formatting-only changes are not included. Entries are grouped by the plan section in which the change appears.

Section	Original Language	Updated Language	What Changed
A.1 - Strategic Vision	The CMJTS Workforce Development Board's (WDB) strategic vision for preparing a skilled workforce involves a comprehensive approach to addressing the labor market's current and future needs within Local Workforce Development Area 5 (LWDA). [No reference to the state's "One Minnesota" vision or federal Golden Age/AI strategy.]	Adds: "This vision supports the state's One Minnesota Workforce Development Vision - a healthy economy where all Minnesotans have equitable access to a workforce development system that is responsive to employer needs and leads to good jobs with family-sustaining wages..."	New paragraph explicitly ties the local vision to the state's "One Minnesota Workforce Development Vision" and commits to ensuring all Minnesotans in LWDA 5 can access services regardless of where they live.

Section	Original Language	Updated Language	What Changed
A.1 - Labor Market Analysis Basis	[No mention of refresh methodology, national talent strategy, or AI.]	Adds: "This analysis is refreshed using current labor market information (LMI) to reflect post-pandemic shifts... consistent with the U.S. Departments of Labor and Education's 'America's Talent Strategy: Building the Workforce for the Golden Age' and its Five Strategic Pillars... including the accelerating role of Artificial Intelligence (AI) across regional industries..."	New content ties local labor-market analysis to a specific federal strategy document and its five pillars and adds AI as an explicit factor in reassessing sectors and training investments.

Section	Original Language	Updated Language	What Changed
A.1 - Priority / Target Populations	"...committed to providing targeted support for disadvantaged populations. This includes low-income individuals, BIPOC, LGBTQ+, people with disabilities, and other underserved and disenfranchised populations."	"...committed to providing targeted support for individuals with barriers to employment. This includes low-income individuals, veterans, people with disabilities, individuals with criminal histories, individuals experiencing homelessness, and other underserved and disenfranchised populations."	BIPOC and LGBTQ+ are removed as named priority populations. Veterans, individuals with criminal histories, and individuals experiencing homelessness are added. The framing shifts from "disadvantaged populations" to "individuals with barriers to employment."

Section	Original Language	Updated Language	What Changed
A.1 - Federal Compliance Statement	[Not present.]	Adds: "Consistent with federal expectations under WIOA and current U.S. Department of Labor guidance (TEGL 07-25), this vision aligns local strategy with the federal government's expected outcomes... AI-informed service delivery and Registered Apprenticeship expansion under Executive Orders 14277 and 14278. All CMJTS and partner activities are administered in a manner consistent with applicable federal civil rights law and Executive Orders 14151, 14168, 14173, and 14190; the WDB and its subrecipients do not operate programs based on race-, sex-, or other protected-class-based preferences."	Entirely new paragraph citing TEGL 07-25 and four named Executive Orders, and explicitly stating CMJTS does not operate programs based on race-, sex-, or other protected-class-based preferences – the current administration's nondiscrimination/anti-preference assurance, not present in the original.

Section	Original Language	Updated Language	What Changed
A.5 - Best Practice / I-WE Initiative	"...our Inclusive Workforce Employer (I-WE) employer designation initiative. I-WE focuses on closing demographic disparities or gaps within sectors through employer commitment to DEI activities... inspires individuals from diverse backgrounds to envision pathways to enter and succeed in high-demand industries... ensure local employers can provide for a workforce where all individuals have equal opportunities to participate and succeed."	"...a shared employer engagement initiative designed to help local businesses close sector-level skills and staffing gaps. This initiative connects participating employers with the full pool of qualified local talent through outreach and hiring practices consistent with skills-based selection and applicable civil rights law... ensure local employers can build a qualified, high-performing workforce where all individuals have equal opportunity to participate and succeed on the basis of skills."	The I-WE initiative is reframed from a DEI/demographic-disparity designation program to a skills-based, merit-based employer engagement initiative. References to "DEI activities," "diverse backgrounds," and demographic disparities are removed in favor of "skills-based selection" and civil-rights-law compliance language. "Cultural-competency training" language is narrowed to "workplace communication and cultural-competency training."

Section	Original Language	Updated Language	What Changed
A.6.a - Sector Comparison Methodology	[No citation to WIOA section or note on data currency.]	Adds: "This comparison is grounded in current DEED labor market information and is updated to reflect post-pandemic changes in the region's growing and declining industries, in-demand occupations, and workforce demographics, as required by section 102(c)(3)(A) of WIOA and	New paragraph adds a statutory citation and an explicit statement that data has been refreshed to reflect current (not pre-pandemic) conditions.

		current federal planning guidance. The WDB reviews this data with its LMI directors to ensure the sectors of focus and related training investments reflect present, not pre-pandemic, conditions."	
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Section	Original Language	Updated Language	What Changed
A.6.b - Employment Characteristics Table (Table 10)	Table 10 data is dated 2022 and covers Region 6E, Region 7E, and Region 7W (three separate tables using 2022 labor force, participation, unemployment, race/ethnicity, veteran, disability, and educational-attainment figures).	Table 10 data is dated 2024, with the same regional/demographic breakdowns (Region 6E, 7E, 7W) updated to current figures, and adds a new "Employment Characteristics by Gender" breakout not present in the original tables.	Underlying labor-market data updated from 2022 to 2024 across all three regions; a new gender-based employment characteristics breakdown has been added that did not exist in the original tables.

Section	Original Language	Updated Language	What Changed
A.8 - IIA / BIL-CHIPS-IRA Workforce Preparation	"We are at the early stages of these initiatives... Our aim is to create education and training opportunities, particularly for underserved communities and populations disproportionately affected by economic disparities. This transformative initiative may involve providing financial assistance, scholarships, and support services..."	"Infrastructure, semiconductor, and energy-related capital investment continues in the region under these statutes... Consistent with current federal direction, our primary focus is aligning workforce preparation with the skilled trades, domestic manufacturing, and energy production needs these projects create rather than treating this as a standalone equity-focused initiative."	The framing shifts from an early-stage, equity/underserved-population-focused initiative to an active, skilled-trades/manufacturing-focused initiative explicitly stated to NOT be treated as a standalone equity-focused effort.

Section	Original Language	Updated Language	What Changed
A.8 - Executive Orders / Workforce Pell / AI	[Not present.]	Adds two new paragraphs citing Executive Order 14278 ("Preparing Americans for High-Paying Skilled Trade Jobs of the Future") for expanding Registered Apprenticeships in welding, pipefitting, masonry, and concrete finishing, tracking Workforce Pell Grant-eligible training, and Executive Order 14277 ("Advancing Artificial Intelligence Education for	New commitments tied to two specific 2025-era Executive Orders: expansion of Registered Apprenticeships/skilled trades and new AI-literacy programming for youth/adult training and Business Service Coordinators.

		American Youth") for building AI literacy into career pathways.	
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Section	Original Language	Updated Language	What Changed
A.8 - Access to STEM/Youthbuild Training	[No statement on access criteria.]	Adds: "Access to these training opportunities is based on skills, interest, and labor market need rather than demographic targeting."	New sentence explicitly disclaiming demographic targeting for access to STEM/Youthbuild training opportunities.

Section	Original Language	Updated Language	What Changed
A.8 - CMMA Board Membership Description	"CMMA membership includes components of clean energy, transportation, and medical device industries."	"CMMA membership includes manufacturers, distributors and suppliers, metalworking and fabrication, and other innovative manufacturing sectors."	The described membership composition of CMMA shifts away from clean energy/transportation/medical device industries toward core manufacturing, metalworking, and fabrication sectors.

Section	Original Language	Updated Language	What Changed
A.8 - Clean Energy / Ethanol Bullet	"CMJTS supports clean energy and domestic energy initiatives by supporting the agriculture-based economy in our service area. Ethanol production, solar and wind energy are examples of domestic energy production that CMJTS supports."	[Bullet removed entirely.]	This entire bullet on ethanol, solar, and wind energy support has been deleted from the updated plan.

Section	Original Language	Updated Language	What Changed
A.8 - Power Up Grant Bullet	"CMJTS Power Up grant" (listed as a standalone bullet).	[Bullet removed entirely.]	Reference to the CMJTS Power Up grant has been removed.

Section	Original Language	Updated Language	What Changed
A.8 - Hiring Events / Career Expos	"CMJTS hiring events and career expo's target and include employers in	"CMJTS hiring events and career expos target employers in industries engaged in domestic	The reference to "Invest in America" initiatives is replaced with more general language about

	industries that are engaged in Invest In America initiatives."	infrastructure, energy, and manufacturing investment."	domestic infrastructure, energy, and manufacturing investment.
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Section	Original Language	Updated Language	What Changed
B.2 - TANF/Public Assistance Programs Listed	"...TANF public assistance programs, including DWP, MFIP and SNAP, DEED Job Service, Adult Basic Education, and Vocational Rehabilitation Services."	"...TANF public assistance programs, including MFIP and SNAP E&T, DEED Job Service, Adult Basic Education, and Vocational Rehabilitation Services."	DWP (Diversionary Work Program) is no longer listed among the TANF public assistance programs referenced; SNAP is renamed "SNAP E&T."

Section	Original Language	Updated Language	What Changed
B.4 - Hours of Operation	"The current hours of operation at our comprehensive CFL and affiliate sites are from 8 am to 4:30 pm, Monday through Friday."	"The current hours of operation at our comprehensive CareerForce Center are from 8 am to 4:30 pm, Monday through Friday; affiliate sites have varied hours of services to meet the community needs."	Uniform 8 am–4:30 pm hours previously applied to both the comprehensive center and affiliate sites; the updated plan now states affiliate sites have varied hours rather than the same fixed schedule.

Section	Original Language	Updated Language	What Changed
B.17 - Affirmative Outreach Strategy	"To help with participant access and to reduce cultural barriers, CMJTS provides ongoing training to its staff, makes applications available in English, Somali, and Spanish, and uses interpreters as needed. Staff target their outreach at community events... booths at county fairs, Veterans or Pride events or presentations, and disability service events."	"CMJTS's outreach strategy is designed to ensure that all eligible individuals in the region, regardless of race, sex, color, religion, national origin, age, or disability, are aware of and can access CMJTS programs and services on an equal basis... Staff conduct outreach at a broad range of community events open to the public, including booths at county fairs, Veterans events and presentations, and disability service events, to ensure equal awareness of and access to services across the region."	"Pride events" is removed from the list of outreach venues. The stated purpose of outreach shifts from "reducing cultural barriers" to ensuring "equal awareness" on a nondiscrimination basis, with an explicit list of protected classes.

Section	Original Language	Updated Language	What Changed
B.17 - Intercultural Development Inventory / DEI Training	"Staff participated in a poverty simulation, attended Bridges out of Poverty training, reviewed	"Staff training supporting this work includes poverty simulation, Bridges out of Poverty training, disability-service	The Intercultural Development Inventory assessment and individual cultural-competence debriefing/planning

	modules for working with individuals with disabilities... All staff and board members have taken the Intercultural Development Inventory assessment. Each person is in the process of receiving an individual debriefing and a plan to increase their cultural competence."	modules available on Workforce GPS, training on serving justice-involved ('second-chance') individuals, and customer-service and communication-skills training to ensure all jobseekers and employers are served professionally and consistently."	process is removed entirely and replaced with general customer-service/communication-skills training.
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Section	Original Language	Updated Language	What Changed
B.17 - Nondiscrimination / Anti-Preference Statement	[Not present.]	Adds: "All outreach, recruitment, and staff training described above are administered in a manner consistent with Title VI of the Civil Rights Act, Section 188 of WIOA, and applicable Executive Orders on nondiscrimination (including Executive Orders 14151, 14168, 14173, and 14190). CMJTS does not use race, sex, or other protected-class-based preferences, quotas, or targets in recruitment, hiring referrals, or service delivery; all individuals are served based on eligibility, need, and qualifications."	New compliance assurance explicitly disclaiming the use of race-, sex-, or protected-class-based preferences, quotas, or targets - not present in the original plan.

Section	Original Language	Updated Language	What Changed
B.17 - I-WE / Employer Engagement Description	"CMJTS is co-leading the Inclusive Workforce Employer (I-WE) designation in central Minnesota... The I-WE Goal is to reduce disparities and raise awareness of diversity, inclusion, value, and equity in the workplace. By creating a designation to recognize central Minnesota employers committed to advancing DEI in their workplace cultures..."	"CMJTS is co-leading a regional employer engagement initiative in central Minnesota... that helps employers close sector-level skills and staffing gaps and expand their applicant pools by connecting them with the full range of local talent, using outreach and hiring practices consistent with merit-based selection and applicable civil rights law. This initiative recognizes central Minnesota employers who build a qualified, high-performing workforce..."	The I-WE program's stated goal changes from reducing disparities / advancing DEI to closing skills and staffing gaps through merit-based selection - consistent with the parallel change made in Section A.5.

Section	Original Language	Updated Language	What Changed
B.18 - One-Stop Partner Integration	[Not present.]	Adds: "Like every local area, LWDA 5 has pockets of promising practice and	New paragraph acknowledging that partner services currently operate as disconnected "silos

		expertise that can otherwise operate as silos of excellence, valuable on their own but disconnected from one another. Consistent with WIOA's emphasis on integration of services and the state's direction to break down silos across workforce partners, the WDB and its one-stop partners are working to ensure these strengths function as one seamless system rather than separate, disconnected efforts..."	of excellence" and committing to integrate them into a single, seamless system.
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Section	Original Language	Updated Language	What Changed
B.21 - MOU / Infrastructure Funding Agreement Status	"LWDA 5 is in the final stages of completing its MOU and the Infrastructure Funding Agreement."	"LWDA 5, administered by CMJTS, maintains a finalized Memorandum of Understanding (MOU) and Infrastructure Funding Agreement (IFA) developed across its core partners, updating them on a three-year cycle or as operational needs require."	The MOU/IFA status changes from "in the final stages of completing" to "finalized," with a new stated three-year update cycle.

Section	Original Language	Updated Language	What Changed
B.22 - Infrastructure Funding Compliance Process	"...Each partner will support providing services... through cash, non-cash contributions, or third-party in-kind contributions... The WDB has a standing committee of the board, the Operations Committee, which addresses Infrastructure Funding Agreements (IFA)... If differences exist, the core partners are invited to the Operations Committee to report information and express disputes. In addition..., the CMJTS WDB has a Finance Committee that, when convened, can address discrepancies in the IFA and report back to the Operations Committee."	"The LWDA 5 MOU defines partner roles and requires contributions under the Infrastructure Funding Agreement, with the WDB Operations Committee conducting quarterly audits using DEED valuation tools, including proportionate use, relative benefit, and an allocation methodology based on partner square footage, to ensure compliance... the WDB provides proactive technical assistance and uses a formalized, tiered escalation matrix to resolve resource discrepancies and non-compliance... Partner budgets are periodically audited against actual costs to maintain equity."	A new, more formal compliance process is described: quarterly audits using specific DEED valuation tools (proportionate use, relative benefit, square-footage-based allocation) and a "formalized, tiered escalation matrix." The separate Finance Committee dispute-resolution process referenced in the original is no longer described.

Section	Original Language	Updated Language	What Changed
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B.24 - Competitive Sub-Grant / Contract Process	"CMJTS is the administrative entity, fiscal agent, and grantee for WIOA Title I activities in LWDA 5. Grants are awarded, and contracts result from a JPB Agreement between the eleven counties within LWDA 5. The CMJTS chief executive officer serves as staff to the CMJTS LWDB."	Adds detail that "The majority of WIOA Title I activities and services in LWDA 5 are delivered directly through CMJTS, with minimal reliance on sub-grantee contracts," and describes a structured vetting process for any sub-grantee based on four criteria: Risk, Years of service delivery, Reputation, and Specialized programming.	New, detailed sub-grantee vetting criteria are added where none existed before.
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Section	Original Language	Updated Language	What Changed
B.25 - Disbursal of Grant Funds / Liability	"...the chief elected official in LWDA 5 shall serve as the local grant recipient and shall be liable for any misuse of the grant funds allocated to the local area. The current Joint Powers Board (JPB) Agreement... designates that CMJTS is responsible for receiving grant funds..."	"CMJTS serves as the administrative entity, fiscal agent, and grantee for WIOA Title I activities... As fiscal agent, CMJTS is responsible for receiving, managing, and disbursing WIOA Title I funds... The CMJTS Executive Director serves as staff to the CMJTS Local Workforce Development Board (LWDB), ensuring that fiscal disbursement activities remain aligned with board policy and direction."	The statement that the chief elected official "shall be liable for any misuse of the grant funds" is removed. The staff title referenced changes from "chief executive officer" to "Executive Director."

Section	Original Language	Updated Language	What Changed
B.27 - High-Performing Board Criteria	"Establish Inclusive Criteria: Develop criteria for board membership that prioritize diversity in terms of race, ethnicity, gender, age, disability status, socioeconomic background, geographic location, and professional expertise. Ensure that these criteria are clearly outlined in the board's bylaws..."	"Establish Skills-Focused Criteria: Develop board membership criteria centered on qualifications, professional expertise, relevant experience, and demonstrated skills that advance the organization's mission. Consider a broad range of perspectives - including varied professional backgrounds, industry experience, geographic location, organizational tenure, and subject-matter expertise..."	Board membership criteria shift from an explicitly diversity-based framework (race, ethnicity, gender, age, disability status, socioeconomic background) to a skills- and qualifications-based framework.

Section	Original Language	Updated Language	What Changed
B.28 - Vacancy-Filling Policy, Opening Statement	"Our commitment to diversity in the Workforce Development Board membership is not just a goal but a fundamental principle. It is a key driver for promoting inclusivity and effectively representing the	"When a vacancy arises, the WDB proactively engages with our local communities through targeted outreach efforts..."	The opening statement affirming diversity as a "fundamental principle" of board membership is removed; the section now opens directly with the outreach process.

	needs of our diverse communities. When a vacancy arises..."		
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Section	Original Language	Updated Language	What Changed
B.28 - Vacancy-Filling Policy, Closing Statement	"...The WDB believes that this process, guided by our commitment to diversity and inclusivity, leads to the best outcomes for our board and the communities we serve."	"...The WDB believes that this process leads to the best outcomes for our board and the communities we serve."	The phrase "guided by our commitment to diversity and inclusivity" is removed from the closing statement.

Section	Original Language	Updated Language	What Changed
C.16 - On-the-Job Training (OJT) Wage Reimbursement	"Through OJT funding, up to 75% of the participant's wages may be reimbursed to the employer to offset the expense of training a less skilled or experienced employee."	"Through OJT funding, up to 50% of the participant's wages may be reimbursed to the employer to offset the expense of training a less skilled or experienced employee."	The maximum OJT wage-reimbursement rate to employers is reduced from 75% to 50% of participant wages.



CMJTS accepts the 2nd Place Promising Practice Award at the MAWB Annual Summer Meeting



Trust first, then services: relationship-building slows intake but drives stronger outcomes.



Co-enrollment multiplies impact: pairing funding streams avoids bottlenecks.



Finance capacity is a program risk: cross-train staff to protect cash flow.



Outreach must be active: proactive visits expand reach beyond county referrals alone.

CMJTS Takes Home 2nd Place Promising Practice Award at MAWB Summer Meeting

The Promising Practices Awards, a tradition at the MAWB Summer Meeting, recognize the top three local workforce projects each year. Winners are selected by a panel.

CMJTS's award-winning practice replaces a transactional, compliance-driven SNAP E&T model with an integrated, whole-person approach, addressing food insecurity, housing, transportation, and language barriers alongside employment goals. In FFY26–27, CMJTS enrolled 58 participants, 193% of the target.

Participation also helps SNAP TLR recipients meet the 80-hour work rule, keep benefits, and prepares CMJTS for Medicaid job search changes in 2027.

Focus on co-enrollments in non-federal funded programs:

1

Provider spends eligible non-federal funds up front.

2

FNS reimburses 50% of eligible costs.

3

Reimbursed funds become unrestricted revenue.

CMJTS

CENTRAL MINNESOTA
Jobs & Training Services

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