



CENTRAL MINNESOTA Workforce Development Board

Youth Committee

Mission: To help make a connection
between learning and earning.

AGENDA

September 12, 2025

9:40 am–10:50 am

Virtual

If attending in-person, please contact Diana Ristamaki for meeting location

Please go to the board meeting page for all meeting materials and links to join meetings virtually:

<https://www.cmjts.org/cmjts-joint-powers-board-workforce-development-board-and-committee-meetings>

MEMBERS:

- | | |
|---|---|
| <input type="checkbox"/> Sherry Smith, Co-Chair | <input type="checkbox"/> Emily Galzki |
| <input type="checkbox"/> Amy Lord | <input type="checkbox"/> Jessica Johnson |
| <input type="checkbox"/> Mohammed Alghamd | <input type="checkbox"/> Rob Stark (rotation) |
| <input type="checkbox"/> Joy Beise | <input type="checkbox"/> Eriann Faris |
| <input type="checkbox"/> Christa Martin | <input type="checkbox"/> |

STAFF:

- | | |
|---|---|
| <input type="checkbox"/> Diana Ristamaki (CMJTS) | <input type="checkbox"/> CMJTS Business Services (rotation) |
| <input type="checkbox"/> CMJTS Youth Career Navigator | <input type="checkbox"/> Dina Wuornos (CMJTS - rotation) |

1. Call to order

2. Welcome/Introductions

3. Approval of the Consent Agenda

(A single motion and vote are taken on all items listed under the consent agenda. Items may be added or deleted at the request of committee chairs, staff, or partners.)

- a. Meeting Agenda
- b. Previous Committee Meeting Minutes*

4. Old Business

- a.

5. New Business

- a. Committee Officer Elections
- b. Open Meeting Law changes*
- c. 2026 Meeting dates
- d. Committee discussion on meeting topics and if format is still meeting the needs of all

6. Go-Arounds

7. Discussion

8. Future Agenda Items

9. Adjournment

Upon request, this material can be made available in alternate formats.

Auxiliary aids and services are available upon request to individuals with disabilities by contacting 800-284-7425 or info@cmjts.org

***Attachments**

Previous meeting minutes
Open Meeting Law changes

NEXT YOUTH COMMITTEE MEETING SCHEDULE

December 12, 2025

8:15 am	–	9:00 pm	CMJTS Operations Committee
9:10 am	–	10:10 am	Community & Government Relations Committee
9:10 am	–	10:10 am	Workforce Development Committee
9:10 am	–	10:10 am	Youth Committee
10:10 am	–	10:40 am	LMI
10:50 am	–	1:30 pm	Workforce Development Board and Joint Powers Board

NO MEETING IN OCTOBER OR NOVEMBER

All Meeting information and attachment information can be found:

CMJTS Joint Powers Board, Workforce Development Board, and Committee Meetings Page:

<https://www.cmjts.org/cmjts-joint-powers-board-workforce-development-board-and-committee-meetings/>

YOUTH COMMITTEE MEETING MINUTES

August 8, 2025
9:40 am – 10:40 am
Virtual meeting

Members Present: Sherry Smith (chair), Amy Lord, Emily Galzki, Christa Martin

Members Absent: Eriann Faris, Joy Beise, Mohammed Alghamdi, Jessica Johnson

Staff Present: Jodi Lee, Abdullahi Odowaa, Randi McCall, Diana Ristamaki, Tim Zipoy

Guests: none

The meeting was called to order at 9:40 am.

WELCOME/INTRODUCTIONS

CONSENT AGENDA

Approval of the Agenda and Previous Meeting Minutes

Motion: Lord made the motion to approve the consent agenda with additions. **Seconded** by: Galzki.
Motion carried.

OLD BUSINESS

- None to bring forward

NEW BUSINESS

Committee Chair/Co-Chair

WDB has determined the chair needs to be a business owner. Wuornos has approved a co-chair position, which is Ristamaki's recommendation. Ristamaki contacted Janelle Sowers, business owner in Pine County and former CMJTS employee. Sowers has agreed to join the Youth Committee upon approval.

Motion: Lord made the motion to approve Sowers' application to the committee and also to appoint her as co-chair. **Seconded** by Martin. Motion carried.

Youth Program Funding

- State funding decreased about 55%
 - Will need to back off some of the Outreach to Schools events
- Shift to focus on out of school youth to meet WIOA requirements
- Focus #2 on high school juniors and seniors with disabilities for ETM grant
- More collaborating with other CMJTS programs
- ETM grant fully funded
- Still have open position for work-based coordinator
- Looking to collaborate more with VRS

GO-AROUNDS

Amy Lord:

- 8th Grade Days at Anoka Ramsey and Anoka Technical College Oct. 10 and Nov. 21, 2025 to learn about different careers before registering for high school. About 1200 students learning about different careers at both campuses.
- Cool Job Tours in October for manufacturing with city of Elk River and Elk River Chamber of Commerce Oct. 23. Hosted by Metal Craft. Student tours and parent tours available. Panel and light dinner at host agency.
- Rogers and the I-94 W Chamber partnering to do manufacturing cool jobs Oct. 7 at Halene, new solar energy company
- Elk River mock interview day Oct. 22

- Epic Oct. 24 at St. Cloud Technical and Community College

Emily Galzki:

- Working with students getting ready to start college
- Talking to SPED teachers about orientations

Christa Martin:

- Transition point from summer camps wrapping up and gearing up for fall.
- Participated in Anoka Scrubs Camp, Ridgewater, and then St. Cloud Scrubs camp.
- Pilot job shadow program at Willmar hospital went really well.
- Dual training grant approved for \$150,000 for all current employees to train in five specific pathways: LPN, EMT/paramedic, surgical technology, medical lab technician and respiratory therapy.
- Requests for tours and visits at all sites.
- Trying to expand HOSA chapters in school districts

Randi

- Helping with college students

Sherry Smith:

- Thanked Abdull for helping at Elk River ABE
- Federal funding may be cut, but Minnesota pays most of ABE
- GED testing paid by state of Minnesota continuing this year – one test in each area is covered

Abdull Odowaa

- Looking forward to new school year and new enrollments

Jodi Lee

- 13 starting college – WIOA enrollments
- Getting school schedules set

Tim Zipoy

- CMMA hosting Tour of Manufacturing Oct. 1-4
- On-site hiring event at Monticello CareerForce Center Sept. 10 10-noon
- Assisted Maurice and Abdull with work experience at B&D Plumbing and Heating in St. Michael
- Standing offer to join on Work Wright radio program to share opportunities

Diana Ristamaki

- Recap from camps – went well
 - Healthcare in north
 - Second year
 - 17 attended
 - Onamia hospital requesting two days on-site next year
 - No trades camp in north this year
 - Looking at Mora or Cambridge high school next year
 - Central trades camp – waiting list
 - Tim's contact, Brevara Bank – sponsorship program
 - New partners in healthcare – Cassia and Buffalo hospital
 - South – challenges with trades camp, healthcare went great
 - Lord suggested GRE, lineman program, for next year. She will send contact to Diana
- Staff update: Stephanie Jensen moved up to supervisor, new hire Karly jumping right in.

WORK PLAN

DEED did approve work plan and final budget

DISCUSSION TIME

Tim asked for more details about how Cassia was involved in central camp. He will recognize them on Work Wright this week

NEXT MEETING AGENDA ITEMS

NEXT MEETING DATE

September 12, 2025

ADJOURNMENT

Motion: Lord made the motion to adjourn the meeting at 10:40 am. Seconded by: Galzki. Motion carried.

Open Meeting Law Updates Effective July 2025

§13D subd.1, and 2

Paraphrased:

When holding board or committee meetings, notice must still be given of the regular meeting location and state that some members may participate remotely. However, they are no longer required to disclose the remote locations of those members. At least one board member is physically present at the regular meeting location. All board members must be able to hear and see each other, as well as any discussion presented at any location. All members of the public at the regular meeting location must be able to hear and see all discussion and votes. All votes must be conducted by roll call so each member's vote can be identified and recorded.

What this means for Central Minnesota WDB, JPB, and all committees:

- The public meeting notice posted in the vestibule must state that some members may be participating remotely.
- Joint Powers Board members no longer need to disclose their location when attending remotely.
- At least one board member needs to be physically present at the regular meeting location.
- Any member attending remotely needs to keep their camera and microphone on and be able to be seen and heard by other members as well as the public in attendance.
- All votes will be done by roll call vote. The chair will call for the motion and the secretary or vice-chair will take the roll call vote. A voting sheet will be provided at each meeting.

What was removed:

- Remote location no longer needs to be disclosed or recorded.

What was added?

- Members need to be seen and heard by other members and the public in attendance.
- All votes now need to be roll call votes.



Roll Call Record

Date: _____

Motion: _____

Name	Yes	No	Abstain	Reason for abstention
Alghamdi, Mohammed				
Beise, Joy				
Faris, Eriann				
Galzki, Emily				
Johnson, Jessica				
Lord, Amy				
Martin, Christa				
Smith, Sherry				
Sowers, Janelle				

SAMPLE
YOUTH
COMMITTEE ROLL
CALL RECORD